

Acceptable Use of Information Technology Guidelines for Parents and Students



Guidelines

1. Purpose

1.1 The purpose of this policy is to ensure that students and parents/carers at Our Lady of Dolours Primary School understand and follow the expectations for the acceptable use of Brisbane Catholic Education's (BCE) Information Technology (IT) systems and resources, in support of student learning and digital safety.

1.2 This policy applies to all students and their parents/carers when accessing BCE-owned or managed digital systems, devices, platforms, and online services, both on school grounds and during remote access from home.

2. Policy Statement

2.1 Digital technologies are essential tools in contemporary education. Ensuring students use these tools appropriately protects their wellbeing, promotes ethical behaviour, and safeguards BCE's systems and reputation.

2.2 Pursuant to this policy, Our Lady of Dolours Primary School, in line with BCE expectations, will:

2.2.1 Provide students with access to secure, filtered internet and digital learning platforms

2.2.2 Educate students about responsible, safe, and ethical digital behaviour

2.2.3 Monitor student activity on BCE platforms and respond to inappropriate or unsafe use

2.2.4 Support families to understand school and BCE expectations around IT use

2.2.5 Enforce appropriate consequences for misuse in accordance with school behaviour procedures

2.3 Parents/carers and students are expected to:

2.3.1 Use all BCE IT systems and resources for educational purposes only

2.3.2 Maintain privacy and security by keeping login credentials confidential

2.3.3 Communicate respectfully and responsibly on all digital platforms

2.3.4 Avoid accessing, storing or sharing content that is illegal, offensive, harmful, or inappropriate

2.3.5 Promptly report concerns such as cyberbullying, unsafe behaviour, or access to inappropriate content to a teacher or staff member

2.4 Breaches of this policy will be addressed through pastoral care and behaviour support procedures. This may include withdrawal of device or platform access, parent meetings, and further disciplinary action if necessary.

3. Associated Documents

3.1 BCE IT Acceptable Use Policy (Issued 29/03/2023, Review 29/03/2026)

3.2 BCE Information Security Policy

3.3 BCE Privacy Policy



- 3.4 Catholic Education Archdiocese of Brisbane Code of Conduct
- 3.5 Our Lady of Dolours Behaviour Support Policy
- 3.6 OLDP Student Cyber Safety Guidelines
- 3.7 Australian Student Wellbeing Framework

Document Control

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